

IF YOU ARE GOING TO MISS WORK DUE TO ILLNESS OR INJURY, INCLUDING WORK RELATED INCIDENTS, YOU MUST:

- 1. CALL AND GET A CALL IN NUMBER. (Call before the start time of your shift) THE NUMBER TO CALL IS 1-800-810-2271. WRITE DOWN THE NAME OF THE PERSON YOU SPOKE WITH, THE NUMBER YOU ARE GIVEN, AND KEEP IT FOR YOUR RECORDS. Name _____ Number _____**
- 2. CALL SEDGWICK AND FILE A CLAIM FOR S&A BENEFITS, OR FOR WORKERS COMPENSATION. THE NUMBER TO SEDGWICK IS: 1-888-322-4462. YOU MUST FILE A CLAIM WITH IN 20 CALENDER DAYS. YOU WILL BE GIVEN A CLAIM NUMBER. WRITE IT DOWN, ALONG WITH THE PERSON'S NAME THAT YOU SPOKE WITH. KEEP IT FOR YOUR RECORDS.
Name _____ Number _____**
- 3. YOUR DOCTOR MUST CALL SEDGWICK, TO CERTIFY YOUR TOTAL DISABILITY. (YOU MUST TREAT WITH A DOCTOR WITH IN 2 DAYS OF YOUR LAST DAY WORKED FOR AN ILLNESS, AND IMMEDIATELY FOR AN INJURY.) THE NUMBER FOR YOUR DOCTOR TO CALL: 1-888-322-4462, THEN FOLLOW THE PROMPTS. YOUR DOCTOR CAN ALSO LEAVE A VOICE MAIL MESSAGE WHICH MUST INCLUDE YOUR NAME, SOCIAL SECURITY NUMBER, ALL TOTALLY DISABLING DIAGNOSES, YOUR DOCTOR'S NAME, PHONE NUMBER, AND EITHER FAX NUMBER OR E-MAIL ADDRESS. A DIAGNOSIS SPECIFIC ATTENDING PHYSICIAN'S STATEMENT WILL THEN BE SENT TO YOUR DOCTOR. YOUR DOCTOR WILL THEN COMPLETE THE ATTENDING PHYSICIAN'S STATEMENT AND RETURN THE APS TO SEDGWICK. PLEASE ADVISE YOUR DOCTOR TO FAX THE ATTENDING PHYSICIAN'S STATEMENT, RATHER THEN MAILING IT.**
- 4. IF YOU ARE HURT AT WORK, YOU MUST TREAT WITH MEDICAL FOR 28 DAYS. YOU MUST ALSO CONTACT NICHOLAS SHEMES, THE WORKMANS COMPENSATION REP. THE NUMBER IS: 586-977-3147. IF AFTER 28 DAYS YOU WISH TO TREAT WITH YOUR PERSONAL PHYSICIAN, YOU MUST NOTIFY PLANT MEDICAL. YOU MUST STILL CALL IN AND GET A CALL IN NUMBER! EVEN IF YOU ARE SENT HOME DUE TO AN INJURY AT WORK.**
- 5. ALWAYS CONTACT THE UAW BENEFIT OFFICE IF YOU HAVE A PROBLEM, OR HAVE ANY QUESTIONS. IT IS IMPORTANT TO FOLLOW THE CORRECT PROCEDURE, IN A TIMELY MANNER.**

THANK YOU

**MAURICE MITCHELL III
586- 977-4619**

586-977-4589