



## ATTENTION HOURLY EMPLOYEES

**PeopleSoft will be down for a planned outage beginning Tuesday, October 19th through Sunday, October 24th.**

**This means that the following system applications will be unavailable:**

**66C Transfer Requests (US Only)** – employees will not be able to submit 66C requests during this outage. Eligible employees should make such requests by 10/18/21, or otherwise can resume submitting requests on 10/25/21.

**Mobile Call-in App (US & CAN)** – the Call-in App will not be available to report absences during this outage. Employees who need to report an absence or tardy will need to use the Call-in Number beginning 10/19/21, and may resume using the Call-in App on 10/25/21.

**Call-in Number for US Locations: (800) 810-2271**

**Call-in Number for Canadian Locations: (866) 515-5541**