

# **NOW OPEN**

January 6<sup>th</sup> – March 28<sup>th</sup>, 2025



Gather the following documents for courses completed during the 2024 school year!

You will need the following:



## Proof of Dependency

Birth Certificate, marriage license (if name is different than member), adoption records if applicable, guardianship records if applicable or go on the HUB and print out the list of your dependents.



### Grades - must be passing to be eligible

Must be a passing GPA with dependents name and school seal visible on transcripts.



#### Detailed account summary (Must send ALL pages of transcript with the account summary)

Proof of payment - An official billing statement from the institution identifying the student's name, name of institution, semester/school year, tuition breakdown, and form(s) of payment. This document must reflect all out-of-pocket expenses paid by the member or through loans, including the payee's name. Financial aid must provide an explanation (ex. Grant, scholarship, loans, pre-paid education trust programs, etc.) Applicable information should be located on dependent's student portal.



### Submit Online - signed application

The HUB/Work & Life/Career & Development/Tuition Assistance/TAP online system.

\*\*\* When sending your paperwork via email, only send to taprep@uaw412.org \*\*\* Computer/phone screenshots will not be accepted! All files must be in pdf. format. Please refer to the scholarship for dependent guidelines for eligibility requirements.



**All On Site CTC Employees Contact** Lloyd King to setup an in-person appointment. 248-576-3810 Lloyd.king@stellantis.com

**All Other Units Contact:** Roy Lee 586-754-2450 taprep@uaw412.org